



## OUR LADY OF MERCY PRESS RELEASE FORM

Please use this form to highlight any special news or events that you know of within OLM. All forms can be submitted to the front office or emailed to [jennsheehan@cox.net](mailto:jennsheehan@cox.net). Thank you for your help with promoting our school!

Event (what, where) -

Date (when) -

People in Attendance (who) - *may need specific titles ie. Mrs Nygren's 5th grade class or Very Rev. Bernard A. Healey, Pastor of Our Lady of Mercy Parish -*

Details of Event - (why, how)

Pictures of the event are encouraged. Please try and include names, ages and titles (when applicable) and hometown of those in picture labeled Left to Right.

Any and all information that you can provide is appreciated. If I have follow-up questions, who should I contact?